

SCARBOROUGH-PHILLIPS LIBRARY

Use of Library Computers

The Scarborough-Phillips Library supports the University's teaching, educational, and research functions. The library provides computer equipment for academic uses such as accessing the library collections and other information resources, facilitating academic communication. The following rules apply to use of computer equipment with the library and supplement [St. Edward's University's Technology and Information Policy](#).

1. Priority in computer use, including printing, is given to academic use. Secondary uses for non-academic pursuits may include, but are not limited to, web browsing, electronic mail, game playing, downloading recreational material, and participation in chat rooms, forums, and news groups. The library may require that no secondary activities take place if they interfere with the goals of supporting academic use or activities.
2. Priority for use of the library's public computer equipment is accorded to students, faculty, and staff at St. Edward's University. At times, the demand for library computer equipment exceeds the number available. During times of heavy demand, users are asked to be sensitive to the needs of others and limit their use of the equipment. The library may take additional steps to regulate computer use, such as rotating (i.e., limiting individual sessions to a certain time period; limiting access to St. Edward's University students, faculty, and staff; and/or instituting a login system for authorized users with a limited number of guest logins).
3. The library computers must be used in accordance with University policies and state and federal laws. These laws and policies cover such areas as privacy; illegal access to computer systems, networks, and files; copyright; and harassment issues.
4. Electronic resources available through the Scarborough-Phillips Library are licensed for noncommercial use by SEU faculty, staff, students and on-site users. The terms and conditions of the library's agreements with the vendors and publishers of these electronic resources regulate the use of these resources. These conditions include, but are not limited to, restrictions on copying, republishing, altering, redistributing and reselling the information contained therein.
5. Users may not make changes to hardware or software settings or configurations on the library's computer equipment. Users may not install programs on the library's computer equipment.
6. Priority use of the electronic classroom in Room 203 is to support teaching about Library-related research and resources to students and staff. When the room is not reserved for a class, it functions as a computer lab for St. Edward's University's students only.
7. The library does not monitor or control the information accessed through the Internet, and cannot be held responsible for its content. As with other library materials, any restriction of a minor's access to and use of the Internet is the responsibility of the parent or legal guardian.

Signature: Thomas W. Leonhardt Date: 1 May 2009
Director, Scarborough-Phillips Library